

We are looking for bright, engaged individuals to join our dynamic and friendly team.

Supercity Aparthotels are...

... a family-owned brand of boutique aparthotels with properties in London, Manchester and soon to be Brighton. We offer all the advantages of an apartment with many of the benefits of a hotel, all with our signature touch of style, charm and sophistication.

Since 2009 we have led the way in superior and stylish serviced apartment hotels; we're all about providing a luxurious, private and relaxed environment with a "professionally informal" service – mainly for business travellers and extended stay guests.

We're a growing business looking for hospitality superstars to join the Supercity family – we're looking for fun, passionate and ambitious people with an interest or previous knowledge of the industry. We love what we do; we're passionate about it, so joining Supercity Aparthotels means becoming part of a collaborative way of working where everyone's thoughts and ideas are encouraged and celebrated.

What's in it for you?

- *Be a part of a family-run business with the opportunity to influence how we do things*
- *Join a growing business with plenty of opportunities to develop yourself (and others)*
- *Benefits including employee and friends and family rates*
- *Team building and away days*
- *A strong team structure; creating a supportive and friendly work environment*
- *Learn from the best through a structured induction and in depth training*

We're looking for...

... an exceptional Maintenance Professional to oversee our Maintenance Dept. at Q Square Aparthotel, Brighton. We need someone who gets a kick out of seeing things done once and done right. Someone who loves order and fixing things, even the trickiest of tasks! Someone who works well as part of a team and takes pride in their daily work, has a willingness to learn and a desire to exceed expectations. At Supercity Aparthotels, maintenance is a huge deal; we like a slick, well-oiled machine!

The Senior Maintenance Operative's role is to assist the Aparthotel Manager and Housekeeping Supervisor in the exceptional care and upkeep of all areas of the aparthotel to ensure a clean, safe and comfortable environment for all our guests and team members. An efficient Maintenance Department is integral to the smooth operation of the Aparthotel and this role will lead the way in Brighton.

Key responsibilities

- Carry out weekly, monthly and quarterly PPMs to maintain exceptional standards of service for our guests whilst also complying with health & safety.
- Carry out regular building walks covering all communal and exterior areas of the property to identify any potential issues.
- Carry out and manage reactive maintenance works.
- Oversee, develop and manage any Maintenance Operatives in the delivery of exceptional standards.
- Manage all maintenance orders and stock control.
- To be aware of any hazards or faults and always rectify where possible or escalate to the second line response keeping the Aparthotel Manager updated.
- Supervise the work of external contractors whilst on site as and when required.
- Provide in-house expertise to the contractors on site i.e. electrical supply, water supply etc.
- Comply with all statutory requirements/internal policies and procedures, including those relating to Health and Safety, Data Protection etc.

Requirements

- Health & Safety knowledge, certified, preferable.
- Broad experience in a hotel maintenance role.
- Ability to read M&E drawings.
- Certified skills in carpentry, electrics or painting.
- Legionella training.
- Basic MS Office skills.
- Ability to undertake manual handling tasks.
- Ability to work in confined spaces.
- Strong communication skills at all levels.
- Good customer service skills.
- Ability to work independently as well as part of a team.
- Great organisation skills.
- Reliability.
- Motivated.
- Attention to detail.

Package

- Salary: £23,000 - £26,000 p.a.
- Hours: 40 hrs per week, worked over 5 days Monday - Sunday, on site 9 hrs/day between 7am and 7pm (during which time you can take a 1 hr unpaid break).
- Holiday entitlement: 28 days p.a. including Bank Holidays.
- Pension.
- Bonus Potential: 10% of Salary based on KPI's and financial performance.

This job description is intended to illustrate the key responsibilities of the job of Senior Maintenance Operative. It is not intended to be exhaustive and you are advised that the responsibilities may change from time to time.